



FORM 7: BOOTH ASSISTANT APPLICATION FORM

DEADLINE 10 July 2015 Please email completed form to:

Ms Jin Tan
Jin Tan Events
email: jin@jintanevents.com

Exhibiting Company: _____ Booth No: _____

Name of Main Contact Person: _____

Address: _____

Tel: _____ Fax: _____ Mobile: _____

Email: _____

Remarks/Request: _____

Rate: \$12 per hour*

**Minimum booking of 6 hours per assistant per day. Additional charges will apply for special request for foreign language proficiency of assistant.*

Exhibition Dates and Timings

Number of Assistant/s Required per day:

- | | | | | |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <input type="checkbox"/> 14 Aug: 1000 - 1800 hrs (hrs) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 15 Aug: 1200 - 2000 hrs (hrs) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 16 Aug: 1000 - 2000 hrs (hrs) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 17 Aug: 1000 - 1800 hrs (hrs) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 18 Aug: 1000 - 1800 hrs (hrs) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 19 Aug: 1000 - 1600 hrs (hrs) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 |

Payment by

- Cheque Telegraphic Transfer

Payment details will be provided in the invoice

Upon receipt of this application, an invoice will be emailed to you within 3 business days and payment will be due immediately, by either cheque or telegraphic transfer. Upon receipt of payment, all arrangements for Booth Assistant/s will be made accordingly. Please note that once payment has been made, should you need to cancel the application, there will be no refund.

For more information, please call +65 81800931 or email to jin@jintanevents.com.